



AI training built from the work your people actually do.

Most teams already pay for Copilot or ChatGPT, and almost nobody is using it well. This is focused, live training — onsite or remote — built from your own documents and your own departments, with an ongoing approach so it survives contact with a busy week.

WHAT A SESSION COVERS

The modules from a recent engagement. Yours is built around your own departments — run in a single day, or spread across several.

- How Copilot works, and where it fails
- Prompting that works
- Security and judgment
- Copilot in the apps your team already uses
- Agents and scheduled tasks
- Making it stick

An optional briefing for leadership runs before the first session.

WHO THIS IS FOR

- Small and mid-size businesses
- Co-ops, associations and member organizations
- City, county and public offices
- Clinics, firms and professional practices
- Manufacturers, ag businesses and the trades

Any organization already paying for Copilot or ChatGPT and not getting much back.

HOW IT WORKS

- 1. A 15-minute scoping call.** What your people do, what you already pay for, and whether training is even the right answer. You get a written quote after this.
- 2. Discovery with your department leads.** A short call with each one. This is the step that turns a generic class into training on the work in front of them.
- 3. The event.** Live, hands on keyboards, on a date you have already set.
- 4. Ongoing.** Regular practice, a standing channel for questions, and a report your leadership can read. Most trainers hand over a deck and leave the same afternoon.

WHAT YOU KEEP

- A prompt library for each department
- Session recordings, for people who missed it and for new hires
- A permissions review before we start, so nobody is trained to search well while old sharing settings are still wide open

Independent

We sell no AI licenses and take no vendor commissions — no affiliate fees, no rev-share, no partner kickbacks. Sometimes the right answer is the tool you already own, or spending less. That is the answer you will get.

Who you are hiring

Dan Allen, formerly of Microsoft, now running AI training out of Horace, North Dakota. You will not be handed to an account manager, because there isn't one.

For your accountant

One invoice per organization. Purchase orders accepted, ACH or check. W-9 and a signed services agreement on request. Travel, lodging and materials are inside the quoted number — nothing arrives afterward.

Every engagement starts with a 15-minute conversation.

Tell me what your people do and what they are already paying for. If training is the right answer, you will have a written quote within two business days. If it isn't, I will say so.

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